



Being able to predict what some of the questions that will be asked in your interview will put you a step ahead of your competition because you will have your answers prepared and examples ready to share. This way, you'll be able to really communicate your value to the interviewers.

There are a few different categories of questions and I have categorized them as such. Go through each question and determine how you would answer it. Of course, the interviewers will likely ask some questions not on this list, but these are the most common. Practice your responses to these questions and you'll ace your next interview!

GENERAL QUESTIONS

1. Why are you interested in this position?
2. Why are you interested in working for this company?
3. What do you think sets you apart from other candidates?
4. Why do you think we should hire you for this job?
5. What motivates you?
6. What is your greatest accomplishment?
7. How would your current boss describe you?
8. Why did you choose this career field?
9. What about your skills and background make you a good fit for this job?

SITUATIONAL QUESTIONS

Situational questions are very similar to Behavioral Based questions, but with these questions, you talk about what you would do or should do instead of an example of something you've already done. I recommend still using the STAR format when answering these questions.

1. What would you do if you saw your coworker downloading inappropriate materials to their computer?
2. How would you prepare to have a difficult conversation with someone?
3. How would you persuade someone to see your way of doing things?
4. How do you approach a complex problem?
5. What should you do if a customer complains about the service you provided?
6. What do you do when you are overwhelmed? Can anyone tell that you are overwhelmed?
7. How would you prioritize your work?

BEHAVIORAL BASED QUESTIONS

Ensure that you are answering these questions using the STAR Method and using an example of something that you've actually done in your past work, not describing what you would, could or should do:

S – Situation you were in

T – The task you had to perform

A – The action you took

R – What resulted from your actions & how it benefited the company

1. Give me an example of a time when you were in a stressful situation. How did you handle it?
2. Tell me about a time when something changed in process or procedure. How did you adapt to the change?
3. Give me an example of a time when you had to work on a team? How satisfied/dissatisfied were you?
4. Tell me about a time when you went the extra mile to help a customer.
5. Describe the most complex [your industry] problem you've ever had to solve.
6. Give me an example of a time when you had to work with a very difficult customer/coworker.
7. We all have times when our workloads begin to become too heavy. Tell me about a time this happened, and what did you do?

QUESTIONS SPECIFIC TO YOUR BACKGROUND & CREDENTIALS

1. Why did you choose your major?
2. Why did you leave your last job? Why do you want to leave your current job?
3. Have you ever been fired from a job?
4. Do you plan to go back to school to earn X degree? Why/why not?
5. What type of work have you used [computer program listed on your resume] for?
6. What were some of the topics of presentations you've done and who was the audience?
7. Do you have any regrets about your career path?

RANDOM/BRAINTEASER/UNEXPECTED QUESTIONS

1. Why should we NOT hire you? (This question tripped me up before because I didn't really understand it at first, so I wanted to be sure to include it on this list. I recommend answering it with qualities that you don't possess that are also not good qualities. For example, "You shouldn't hire me if you are looking for someone who comes to work late all the time, and is a poor communicator.")
2. What 5 adjectives best describe you?
3. What is more important, the journey or the destination?
4. If you were a tree, what kind of tree would you be, and why?
5. What 1 superpower would you want to have, and why?
6. What is your spirit animal?
7. How many windows are there in New York City?

